

# Memo

**Froedtert**

9200 W. Wisconsin Ave.  
Milwaukee, WI 53226-3596

**To:** Froedtert Health's Vendor Community

**From:** Jim Klauck, Senior Vice President, Ancillary Services  
Sony Jacob, Senior Vice President, Chief Information Officer  
Ryan Marks, Vice President, Enterprise Facility Services  
Jake Groenewold, Vice President, Supply Chain

**Date:** April 8, 2022

**Re:** Vendor Vaccination & Access Requirements

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Access to Froedtert Health facilities has returned to normal restrictions. While essential and non-essential vendors are now able to access our sites, please continue to follow our guidelines related to masking, health screenings and mandatory vaccination.

Effective May 1: To ensure a safe environment for our patients and our staff, Froedtert Health will require all vendor staff with patient/patient equipment contact AND all vendor staff with regular presence (defined as at least once per week) anywhere in our facilities to be fully vaccinated against COVID-19. No exemptions will be allowed for this policy.

- 1) If you are already fully vaccinated against COVID-19, there are no changes to access guidelines.
- 2) Any vendor of Froedtert Health may be required to provide to Froedtert Health proof of vaccination against COVID-19 for all staff who have regular presence in Froedtert Health facilities.
- 3) Proof of vaccination must be recorded in VendorMate for clinical suppliers or Contractor Compliance for all facilities contractors.  
**NOTE:** Froedtert Health must provide proof of vaccination, when requested, to the Centers for Medicare and Medicaid Services (CMS) or other accreditation agencies during random surveys. The proof of vaccination must be readily available to a surveyor.
- 4) Fully vaccinated means 14 days since two doses of Moderna/Pfizer or one Johnson & Johnson.
- 5) Any vendor staff who fail to comply with this policy will have their access to Froedtert Health facilities revoked.

At this time, boosters are highly recommended but not mandatory.

As a reminder, when at any Froedtert Health facility:

- Wear a medical grade mask *over nose and mouth* at all times.
- Practice social distancing.
- Practice hand hygiene
- Complete required health screenings upon entry.
- Limit the amount of time spent outside of your designated work area.

Should you have questions, please contact your regular Froedtert Health contact.

Thank you for your partnership in helping keep our patients and staff safe.